

AIA COTE would appreciate your participation in a program to re-cycle product samples as art material for student projects. Rather than these excess and outdated materials going straight to a landfill, we propose to collect and distribute these materials to schools for student art projects. Product samples may consist of the following:

- Carpet samples (books and large samples)
- Fabric samples
- Wall covering samples
- Flooring samples (VCT, ceramic, vinyl, linoleum, wood, cork, etc.)
- Plastic Laminate samples
- Paint samples
- Glass samples
- Other appropriate samples (no individual items over 2 pounds)

Last February samples were dropped off at the Houston AIA office and at McCoy Workplace Solutions by local architectural firms and product vendors. From these firms we collected:

Approximately **320 Cubic Feet** and **4,000 Pounds** of product samples

that were diverted from landfills and provided free art materials for local students and children.

These materials were picked up by Houston ISD, Katy ISD, Spring ISD, The Parrish School and Cy Fair ISD.

We wish to thank AIA-Houston and McCoy for the use of their facilities as collection points, A&E The Graphics Complex for picking up donations, and The RE-Use It Warehouse as our distribution location.

Please drop off your samples on:

September 13-17, 2010

8:30 AM to 4:00 PM

AIA Houston Office

315 Capitol, Suite 120
Houston, TX 77002
713-520-0155

(Enter garage off Capitol & use rear service door)

McCoy Workplace Solutions

6869 Old Katy Road
Houston, Texas 77024
713-862-4600

(Enter Showroom door)

At each location there will be boxes for you to place your materials. A sign-in sheet will also be posted so we may recognize contributing firms.

If you are unable to deliver your recyclables to the above locations, **A&E The Graphics Complex** has graciously agreed to provide in-office pick-up subject to the following conditions:

1. Package materials in banker size boxes; easy to handle (no loose materials please).
2. Four (4) box limit per pick-up. If you have more than 4 boxes, call AIAHouston for special arrangements.
3. Call A&E at 713/621-0022 by **Wednesday, September 15**, and tell operator you would like a pick-up for "AIA RECYCLING". Notify operator of number of boxes and location within office. Please provide convenient pick-up point for drivers.
4. A&E will schedule pick-up when most convenient for their normal delivery routes.

Please let your vendors and other associates know of this program and we will be sending another reminder. Thank you.

Amanda Thomas
AIA, LEED™ AP

Chair
Houston AIA COTE
Committee On The Environment
www.aiahouston.org/cote