



**Meeting Notes**

Date: April 16, 2007, 12:00 – 1:00 PM

Location: AIA Houston Offices, 315 Capitol, Bayou Place II

Attendees: Greg Roberts, Co-Chair Tom Hunter, Co-Chair  
Mary Ellen Whitworth Kenny Ripkowski  
Jim Brunson Steve Stelzer  
Amanda Tullos John Beilne

The committee discussed and took action on the following topics.

1. Meeting Notes of 3/19/2007 were distributed and reviewed without comment.
2. COTE Agenda: Discussed thoughts on future direction of COTE meetings. Members to give issue further thought and discuss further at May meeting.
3. Green Tool Box:
  - a. May 12: Al Gore's film "An Inconvenient Truth" will be shown.
4. Gulf Coast Green 2008:
  - a. Weekly planning session conference calls held each Wednesday at 9:00 am.
  - b. Attendees were encouraged to participate and chair subcommittees for the event.
  - c. Conference call number: 218.936.6666, access code is 092728 #
  - d. Tom gave update on conference planning progress.
    - 1) Save the Date cards to be distributed to potential exhibitors during AIA Convention.
    - 2) GCG 2008 to be held April 3-4, 2008 at Reliant Park. [www.gulfcoastgreen.org](http://www.gulfcoastgreen.org) updated website to launch after AIA Convention.
    - 3) Consumer exhibit/show will be Saturday, April 5 from 10:00 am to 5:00 pm.
5. Media and Public Outreach
  - a. Product sample recycling is being planned for April 18 - 20. Distribution will be Friday April 27; need volunteers to assist. Jim Brunson has offered Satterfield & Pontikes facilities at 6617 Flintlock for distribution point. A&E will assist in pickup from donor offices.
6. 2007 AIA Convention – San Antonio
  - a. COTE will be hosting a "Celebration and Top Ten Toast" during the AIA Convention May 3, 2007 in San Antonio.
7. Sandcastle Competition:
  - a. Steve Stelzer gave update on recycling efforts being planned for Sandcastle. Steve reports Sandcastle Committee has been very receptive to advancing effort this year.
8. Architecture Center Recycling
  - a. Need volunteers to collect recycling Friday and haul to Recycling Center.
9. Next Meeting: 12 noon, Monday, May 21, 2007 at Houston AIA Chapter Office, 315 Capitol downtown in Bayou Place II.

**Corrections:**

Any attendee who wishes to provide additional information or corrections to this record shall provide written comments to Greg Roberts, AIA at [groberts@whrarchitects.com](mailto:groberts@whrarchitects.com) within one week of receipt of this record.