

## AIA HOUSTON – COTE

The American Institute of Architects Committee On The Environment

**MEETING NOTES of 04.01.2004**

DATE 04.05.2004

LOCATION AIA Chapter Office

By Filippo Castore, AIA, LEED

PRESENT Filippo Castore (Chair)  
Charles West  
Amanda Tullos  
Tom Hunter

DISTRIBUTION The meeting notes will be available on the website for download (PDF)  
<http://www.aiahouston.org/cote>

ITEM	DISCUSSION	ACTION	DATE
1.01	The 'update' of the 1994 " <b>Construction Materials Management Guidelines</b> " manual is complete and it is posted on the web.		
1.02	The <b>website</b> is a direct link from the AIA Houston chapter website: <a href="http://www.aiahouston.org/cote">http://www.aiahouston.org/cote</a> Please keep providing Filo with content material.	ALL	ongoing
1.03	Filo will keep contact with other <b>AIA COTEs nationwide</b> and routinely report back to the committee.	Filo	ongoing
1.04	The main program that AIA HOUSTON COTE will focus on will be a series of <b>monthly seminars</b> (4pm-6pm) that will explore the <b>regional sustainable efforts from various points of view</b> . <b>The AIA Houston COTE – Green Tool Box.</b> So far the following speakers have accepted and have been paired with committee "champions" to finalize details, invitation, CEUs, and other needs.  1/14 – Tim Koehn (Filo) – Sustainability 101 2/25 – Cath Conlon 3/24 – David Crossley 4/15 – Dana Easley 5/20 – Glin Jay 6/29 – Jennifer Walker	ALL (need more names)  Filo Charles Tom Amanda Filo Filo	ongoing

The Committee on the Environment (COTE) works to sustain and improve the environment by advancing and disseminating environmental knowledge and values, and advocating the best design practices to integrate built and natural systems to the profession, industry, and public.

	More speakers have been contacted and the schedule will soon be available. Need to coordinate program with USGBC and other local groups to avoid 'doubling' efforts.		
1.05	<b><u>Symposium Committee</u></b> that will gather professionals, experts, community leaders, etc. to discuss and promote sustainability in the Houston community. A collaboration event! Brian Malarkey is the Chair for the organizing committee. THIS EVENT WILL HAPPEN in EARLY SPRING 2005 EVENT Date and Format need to be defined as soon as possible.	Brian Patrick Charles West  Brian	ongoing
1.06	<b><u>Link to Arch Colleges</u></b> in the region. Discussed the possibility to organize <b>1)</b> a yearly student design competition (with sustainable guidelines) and/or <b>2)</b> a yearly or bi-yearly lecture at the arch colleges to introduce sustainable guidelines/strategies from the professional perspective. NEED to discuss with Stephen and Andres for further developments.	Andres Anica Filo Stephen	ongoing
1.07	<b><u>Sponsorship Committee</u></b> Sara is starting to lead the sponsorship committee. She will assist the Symposium committee as well as other initiatives as needed. Please contact her for any contact opportunities. Please, email Filo if you are interested to be active part of this sub-committee.	Filo Charles West Sara Oussar	ongoing
1.08	<b><u>Future Events</u></b> : check website for most up-to-date information.	INFO	ongoing
1.09	<b><u>Earth Day CELEBRATIONS</u></b> – Sat April 24 <sup>th</sup> CONFIRMED – Sam Houston Park Booth at the CEC event with a series of info, including: residential packets, books, bibliography, web links. Finalize area, tent rental, need for power. AIA COTE 2003 TOP TEN original boards will not be exhibited outdoor. Some images will be reproduced and posted. Please let Filo or Amanda know if you would like to volunteer for this event. Amanda will send out a sign-up sheet and a task list for everyone's reference	Amanda	ongoing
1.10	<b><u>Earth Day</u></b> – Thu April 22 <sup>nd</sup> SOCIAL NETWORKING EVENT At t'afia restaurant – Midtown — 5.30 – 7.00p	Filo	Confirmed

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1.11	<b><u>AIA COTE 2003 TOP TEN Exhibition</u></b> Tue April 6 <sup>th</sup> – opening reception – 5.30-7pm At m <b>ARCHITECTS</b> Show will be up until Fri, Apr 30 <sup>th</sup>	Filo Amanda	Confirmed
1.12	There is the need for a study on how to gather the various ‘green’ specs available and to establish an unified approach to <b><u>green specifications</u></b> and how this committee could perpetuate an efficient resource. Filo to research among nationwide committees. USGBC might organize a panel discussion in the up-coming months. Need to verify.	Christina Greg Amanda  Filo	By 5/06/04
1.13	<b><u>GREENGUARD seminar</u></b> GREENGUARD will be in Houston <b>May 12-14</b> for a presentation. Need to see if AIA COTE could help.	Filo Amanda	By 5/06/04
1.14	<b><u>AIA COTE committee structure and operations:</u></b> Filo would like to suggest to <u>formalize certain roles</u> within the committee – Others will be defined and created along the way as needed: B. Malarkey – Symposium coordinator S. Oussar – Sponsorship coordinator C. West – Historic Preservation coordinator A. Pacheco / S. Jovicich – Colleges liaison R. Bryant / C. Graham – USGBC liaison S. Nittka – AGC liaison G. Roberts – CSI liaison H. Herrelson – AIA Houston liaison L. Fernandez – Graphics A. Tullos - co-chair	All	By 5/06/04
1.15	Include an <b>AIA Houston COTE</b> paragraph in each bi-monthly <b><u>AIA Perspective newsletter</u></b> . - it could be an ‘update’ of environmental projects, programs and initiatives that are happing at local firms.	send to Filo	By April 8 <sup>th</sup> , June 8 <sup>th</sup> , September 8 <sup>th</sup> , etc.
1.16	<b><u>Next meeting</u></b> is Thursday, May 6 <sup>th</sup> , at noon at the AIA Chapter.	ALL	05/06/04

If you wish to provide additional information or corrections, please send your comments to Filippo Castore, AIA within one week of receipt of this record.