

AIA HOUSTON – COTE

The American Institute of Architects Committee On The Environment

MEETING NOTES of 10.06.2003

DATE 10.13.2003

LOCATION AIA Chapter Office

By Filippo Castore, AIA, LEED

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ITEM	DISCUSSION	ACTION	DATE
1.01	Stephen suggested to 'refresh' and 'update' the 1994 " Construction Materials Management Guidelines " manual and make it available on the website. There will be the need to make few phone calls and review the 30-pages document. AGC and SpawGlass (Amer Al-Nahhas - 281.970.5300 amer@spawglass.com) will be good resources as well to complete this effort.	Amanda Filo	70% completed Will be on website by 10/20/03
1.02	A website (similar to the Intern Associates) will	Filo	Test run with

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	be quickly developed by Filo. Need to establish content team. Please provide Filo with content material. A bulletin board might be added as well.		committee week of 10/20/03
1.03	Filo has received USGBC calendar of community and other organizations activities for 2003-2004. Filo will confirm with local groups.	Filo	ongoing
1.04	<p>The main program that AIA HOUSTON COTE will focus on will be a series of monthly seminars (4pm-6pm) that will explore the regional sustainable efforts from various points of view. The AIA HOUSTON COTE will 'line-up' a series of topics/speakers and possible dates:</p> <p>1-Developer 2-Contractor 3-Landscaper 4-Interior Designer 5-Architect 6-Client 7-Urban Planning (David Crossley with the Gulf Coast Institute, Houston - 713.523.5757 crossley@gulfcoastideas.com) 8-Heat Island (Dana Heasley) 9-Commissioning (Glin Jay with Sebesta Blomberg, Dallas - 972.401.2511 gjay@sebesta.com) 10-Government (City, County, State) (Issa Dadoush with Building Services, Houston - 713.837.7298 issa.dadoush@cityofhouston.net) 11-MEP Engineer 12-Structural Engineer 13-Civil Engineer (Tom King with Pate Engineers, Houston - 713.462.3178 tking@pateeng.com) 14-Lighting Designer (Mike Carpenter 713-923-7781 mcarpenter.lescohoutx@lighting.net) 15-Recycling Company 16-Flood Management (Jennifer Walker jenniferjwalker@hotmail.com) 17-Building Management Education (Cath Conlon - cathbkwood@aol.com) College Curriculum Specifications Construction Waste Management</p> <p>These seminars will be also complemented by Energy Code seminars and Greening Specs seminars.</p> <p>Need everyone' input on potential speakers and</p>	<p>ALL (need more names)</p> <p>ALL</p>	<p>By 10/20/03 Finalize first 2-3 speakers for oct-nov-dec</p> <p>Filo to make phone calls week of 10/13/03.</p>

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	<p>possible other topics.</p> <p>The series will aim to provide each and every professional with the minimum set of smart and sustainable tools that will help him/her in the increasingly green market.</p> <p>Need to finalize speakers' availability and dates ASAP.</p> <p>Think about a series' name. i.e. Smart Tools, Smart Views, Green Toolbox, etc.. This is important so it is remembered (catchy phrase)</p>		
1.05	Refresh and post online LEED 5-parts seminar 2002. It was decided to post the LEED 2002 seminars on the future aia cote website.	Brian Filo	On website by 10/20/03
1.06	Start to think about a Spring 1 or 2-day Symposium that will gather professionals, experts, community leaders, etc. to discuss and promote sustainability in the Houston community. A collaboration event! Possibly hosted by a local College. Need a Chair for the organizing committee. THIS EVENT MIGHT HAPPEN IN LATE SUMMER / EARLY FALL 2004	Need 2-3 persons to help organize this event.	
1.07	There is a chance to help and support the AIA HOUSTON design award committee to develop a sustainable design category . Stay tuned.	Christina	ongoing
1.08	The Green building types idea was abandoned due to organizational effort and current lack of good local examples.		
1.09	Sponsorship Committee Whoever has connections or suggestions for possible entities that could sponsor AIA HOUSTON COTE Programs, please send them to Filo. Needs a champion to track any developments.	Filo Charles West ALL	ongoing
1.10	Next meeting is Thursday, November 6 th at noon at the AIA Chapter.	ALL	11/06/03

If you wish to provide additional information or corrections, please send your comments to Filippo Castore, AIA within one week of receipt of this record.

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