

## AIA HOUSTON – COTE

The American Institute of Architects Committee On The Environment

MEETING NOTES of 09.15.2003

DATE 09.20.2003

LOCATION AIA Chapter Office

By Filippo Castore, AIA, LEED

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 Shawn McFarland  
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ITEM	DISCUSSION	ACTION	DATE
1.01	Stephen suggested to 'refresh' and 'update' the 1994 " <b>Construction Materials Management Guidelines</b> " manual and make it available on the website. There will be the need to make few phone calls and review the 30-pages document.	Amanda Filo ?	By 10/02/03
1.02	A <b>website</b> (similar to the Intern Associates) will be quickly developed by Filo. Need to establish content team.	Filo	ongoing

The Committee on the Environment (COTE) works to sustain and improve the environment by advancing and disseminating environmental knowledge and values, and advocating the best design practices to integrate built and natural systems to the profession, industry, and public.

	Filo will receive website template by Archimage to set it up.		
1.03	Filo has received USGBC <b>calendar</b> of community and other organizations activities for 2003-2004. Filo will confirm with local groups.	Filo	By 10/02/03
1.04	<p>The main program that AIA HOUSTON COTE will focus on will be a series of <b>monthly seminars</b> (6pm-7.30pm) that will explore the <b>regional sustainable efforts from various points of view</b>. The AIA HOUSTON COTE will 'line-up' a series of topics/speakers and possible dates:</p> <ul style="list-style-type: none"> <li>Developer</li> <li>Contractor</li> <li>Landscaper</li> <li>Interior Designer</li> <li>Architect</li> <li>Client</li> <li>Government (City, County, State)</li> <li>MEP Engineer</li> <li>Structural Engineer</li> <li>Lighting Designer</li> <li>Recycling Company</li> <li>Building Management</li> <li>College Curriculum</li> </ul> <p>These seminars will be also complemented by Energy Code seminars and Greening Specs seminars.</p> <p>Need everyone' input on potential speakers and possible other topics.</p> <p>The series will aim to provide each and every professional with the minimum set of smart and sustainable tools that will help him/her in the increasingly green market.</p> <p>Need to finalize speakers' availability and dates ASAP.</p> <p>Think about a <b>series' name</b>. i.e. Smart Tools, Smart Views, Green Toolbox, etc..</p>	ALL	By 10/02/03
1.05	Refresh and post online <b>LEED 5-parts seminar</b> 2002. Need to finalize best output (ppoint show, pdf, or??). It was dcided to post the LEED 2002 seminars on the future aia cote website.	Brian Filo	By 9/29/03
1.06	Start to think about a Spring <b>1 or 2-day</b>	Need 2-3 persons to	

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	<b>Symposium</b> that will gather professionals, experts, community leaders, etc. to discuss and promote sustainability in the Houston community. A collaboration event! Possibly hosted by a local College. Need a Chair for the organizing committee.	help organize this event.	
1.07	There is a chance to help and support the AIA HOUSTON <b>design award</b> committee to develop a <b>sustainable design category</b> . Stay tuned. Needs a champion.	?	
1.08	The <b>Green building types</b> idea was abandoned due to organizational effort and current lack of good local examples.		
1.09	<b>Sponsorship Committee</b> Whoever has connections or suggestions for possible entities that could sponsor AIA HOUSTON COTE Programs, please send them to Filo. Needs a champion to track any developments.	??	
1.10	Next meeting is Thursday, October 2 <sup>nd</sup> at noon at the AIA Chapter.	ALL	10/02/03

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If you wish to provide additional information or corrections, please send your comments to Filippo Castore, AIA within one week of receipt of this record.